



Course Outline

Course number	RBA309				
Course title	Legal Skills				
Credit points	3 ECTS (2 CP)				
Total hours	80				
Contact hours	32				
Independent studies	48				
Course level	Bachelor				
Prerequisites	None				
Category	Mandatory	x	Restricted elective		Free elective

COURSE RESPONSIBLE

<i>Name</i>	<i>Academic degree</i>	<i>Academic position</i>
Edvijs Zandars	LL.M.	Visiting Lecturer

COURSE TEACHERS

<i>Name</i>	<i>Academic degree</i>	<i>Academic position</i>
Edvijs Zandars	LL.M.	Visiting Lecturer
Ints Skaldis	LL.M.	Visiting Lecturer
Kristers Toms Losāns	LL.M.	Visiting Lecturer

COURSE ABSTRACT

The course will be devoted to developing various legal skills necessary in everyday work of practicing lawyers. One of the principal elements of the course will be for students to learn to draft the most widely used legal documents and receive practical feedback on their work. In order to prepare legal documents students will have to extensively apply legal research skills and navigate through Latvian and international legal landscape. During the course students will also receive practical guidance in selecting legal materials and arguments, as well as fine-tuning their position to best suit the interests of clients and present their ideas clearly and persuasively.

GRADING CRITERIA

Criteria	Weighting
Exam (closed book, in-class)	50%
Take-home group assignments	50%

COURSE REQUIREMENTS

Students will have to complete various individual and group assignments. Three of the group assignments will be graded and will represent 50% of the total mark of this course. The weight of the course tasks on the final grade will be as follows:

- Group assignment 1 = 20%;
- Group assignment 2 = 15%;
- Group assignment 3 = 15%;
- Exam = 50%.

In case a student does not complete at least 2 graded group assignments, the student will not be permitted to take the exam and will be subject to a re-course.

COURSE PLAN – MAIN SUBJECTS

No.	<i>Main subjects</i>	<i>Planned hours</i>
1	Legal skills and their practical application	6
2	Client-oriented legal communication	4
3	Drafting various legal documents	3
4	Practical legal research	5
5	Drafting contracts	4
6	Drafting litigation documents, litigation skills	6
7	Oral Advocacy	4